



Supporting Students with Medical Conditions Policy

Committee Responsible - Resources
Last review: October 2015
Next Review: 2018/2019

St Peter's Catholic School is an inclusive community that welcomes and supports students with medical conditions. We aim to provide all students with any medical condition the same opportunities and access to activities (both school based and out-of-school) as others at school.

We will help to ensure they can:

- be healthy
- stay safe
- enjoy and achieve
- make a positive contribution
- achieve economic wellbeing once they leave school

This school makes sure all staff understand their duty of care to children and young people in the event of an emergency. All staff feel confident in knowing what to do in an emergency.

This school understands that certain medical conditions are debilitating and potentially life threatening, particularly if poorly managed or misunderstood.

This school understands the importance of medication and care being taken as directed by healthcare professionals and parents/carers.

Staff understand the medical conditions of students at this school and that they may be serious, adversely affect a child's quality of life and impact on their ability to learn.

No child will be denied admission or prevented from taking up a place in this school because arrangements for their medical condition have not been made.

This school will listen to the views of students and parents/carers.

Students and parents/carers feel confident in the care they receive from this school and the level of that care meets their needs.

The whole school and local health community understand and support the Medical Conditions Policy.

This school understands that all children with the same medical condition will not have the same needs.

The school recognises that duties in the Children and Families Act (England only), the Equality Act (England, Wales and Scotland) and the Disability Discrimination Act (Northern Ireland only) relate to children with disability or medical conditions and are anticipatory.

The named member of school staff responsible for this Medical Conditions Policy and its implementation is Anthony Isaacs. It should be read in conjunction with the Medical Procedures Policy.

Notification of a Medical Condition

Parents/Carers should advise the school if their child has a medical condition.

Individual Healthcare Plans (IHP)

If the child is able to manage the condition effectively the Parents/Carers may agree with the school (under advice from their healthcare professional) that no IHP is required. Where it is agreed that an IHP is required the form at Appendix A should be used.

An IHP details exactly what care a child needs in school, when they need it and who is going to give it. It should also include information on the impact any health condition may have on a child's learning, behaviour or classroom performance.

The IHP should be drawn up with input from the child (if appropriate) their parent/carer, relevant school staff and healthcare professionals, where appropriate. They should be reviewed annually.

Relevant staff understand and are trained in what to do in an emergency for children with medical conditions at this school.

Relevant school staff are aware of the medical conditions at this school and understand their duty of care to students in an emergency.

Relevant staff receive training in what to do in an emergency and this is refreshed at least once a year.

A child's IHP should explain what help they need in an emergency. The IHP will accompany a student should they need to attend hospital. Parental permission will be sought and recorded in the IHP for sharing the IHP within emergency care settings. Any specific staff training needs should be identified on the IHP.

All staff understand and are trained in the school's general emergency procedures.

All staff, including temporary or supply staff, know what action to take in an emergency and receive updates at least yearly.

If a student needs to attend hospital, a member of staff (preferably known to the student) will stay with them until a parent/carer arrives, or accompany a child taken to hospital by ambulance. They will not take students to hospital in their own car.

This school has clear guidance about record keeping.

Parents/carers at this school are asked if their child has any medical conditions on the enrolment form.

This school uses an IHP to record the support an individual student needs around their medical condition.

This school has a centralised register of IHPs and an identified member of staff has the responsibility for this register.

IHPs are regularly reviewed, at least every year or whenever the student's needs change.

The student (where appropriate), parents/carers, specialist nurse (where appropriate) and relevant healthcare services hold a copy of the IHP.

Other school staff are made aware of and have access to the IHP for the students in their care.

This school makes sure that the student's confidentiality is protected.

This school seeks permission from parents/carers before sharing any medical information with any other party.

This school meets with the student (where appropriate), parent/carer, specialist nurse (where appropriate) and relevant healthcare services (where appropriate) prior to any overnight or extended day visit to discuss and make a plan for any extra care requirements that may be needed. This is recorded in the student's IHP which accompanies them on the visit.

This school keeps an accurate record of all medication administered, including the dose, time, date and supervising staff.

This school makes sure that all staff providing support to a student and other relevant teams have received suitable training and ongoing support, to make sure that they have confidence to provide the necessary support and that they fulfil the requirements set out in the student's IHP. This should be provided by the specialist nurse/school nurse/other suitably qualified healthcare professional and/or the parent/carer. The specialist nurse/school nurse/other suitably qualified healthcare professional will confirm their competence and this school keeps an up-to-date record of all training undertaken, and by whom.

This school ensures that the whole school environment is inclusive and favourable to students with medical conditions. This includes the physical environment, as well as social, sporting and educational activities.

This school is committed to providing a physical environment accessible to students with medical conditions and students are consulted to ensure this accessibility. This school is also committed to an accessible physical environment for out-of-school activities.

This school makes sure the needs of students with medical conditions are adequately considered to ensure their involvement in structured and unstructured activities, extended school activities and residential visits.

All staff are aware of the potential social problems that students with medical conditions may experience and use this knowledge, alongside the school's Anti-bullying Policy, to help prevent and deal with any problems. They use opportunities such as PSHE (encompassed in Citizenship) and science lessons to raise awareness of medical conditions to help promote a positive environment.

This school understands the importance of all students taking part in physical activity and that all relevant staff make appropriate adjustments to physical activity sessions to make sure they are accessible to all students. This includes out-of-school clubs and team sports.

This school understands that all relevant staff are aware that students should not be forced to take part in activities if they are unwell. They should also be aware of students who have been advised

to avoid/take special precautions during activity, and the potential triggers for a student's medical condition when exercising and how to minimise these.

This school makes sure that students have the appropriate medication/equipment/food with them during physical activity.

This school makes sure that students with medical conditions can participate fully in all aspects of the curriculum and enjoy the same opportunities at school as any other child, and that appropriate adjustments and extra support are provided.

All school staff understand that frequent absences, or symptoms, such as limited concentration and frequent tiredness, may be due to a student's medical condition. This school will not penalise students for their attendance if their absences relate to their medical condition.

This school will refer students with medical conditions who are finding it difficult to keep up educationally to the Inclusion Manager who will liaise with the student (where appropriate), parent/carer and the student's healthcare professional (where appropriate).

Students at this school learn what to do in an emergency.

This school makes sure that a risk assessment is carried out before any out-of-school visit, including work experience and educational placements. The needs of students with medical conditions are considered during this process and plans are put in place for any additional medication, equipment or support that may be required.

The Medical Conditions Policy is regularly reviewed, evaluated and updated.

In evaluating the policy, this school seeks feedback from key stakeholders including students, parents/carers, school healthcare professionals, specialist nurses and other relevant healthcare professionals, school staff, local emergency care services, governors and the school employer. The views of students with medical conditions are central to the evaluation process.

If any parent or carer is dissatisfied with the support offered to their child they should discuss it directly with the school. If this does not resolve the problem they should follow the formal complaints procedure.

Appendix A: individual healthcare plan

Name of school/setting

St Peter's Catholic School

Child's name

Tutor Group

Date of birth

Child's address

Medical diagnosis or condition

Date

Review date

Family Contact Information

Name

Phone no. (work)

(home)

(mobile)

Name

Relationship to child

Phone no. (work)

(home)

(mobile)

Clinic/Hospital Contact

Name

Phone no.

G.P.

Name

Phone no.

Who is responsible for providing support in school

Describe medical needs and give details of child's symptoms, triggers, signs, treatments, facilities, equipment or devices, environmental issues etc

Name of medication, dose, method of administration, when to be taken, side effects, contra-indications, administered by/self-administered with/without supervision

Daily care requirements

Specific support for the student's educational, social and emotional needs

Arrangements for school visits/trips etc

Other information

Describe what constitutes an emergency, and the action to take if this occurs

Who is responsible in an emergency (*state if different for off-site activities*)

Plan developed with

Staff training needed/undertaken – who, what, when

Form copied to