



# **Sixth Form Admissions Policy 2016/2017**

**(For September intake 2016)**

**Determined on: 11<sup>th</sup> March 2015  
Next Review: February 2016**

**St Peter's Catholic School  
Horseshoe Lane East, Guildford, Surrey, GU1 2TN**

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School Website: [www.st-petersschool.co.uk](http://www.st-petersschool.co.uk)

Age range: 11 - 18  
Expected number on roll in September 2016: 1125

## **ADMISSIONS POLICY**

As a Catholic school, we aim to provide a Catholic education for all our pupils. It is essential that the Catholic character of the school's education is fully supported by all families in the school. All applicants and candidates are therefore expected to give their full, unreserved and positive support for the aims and ethos of the school. We encourage students and their parents to visit the Sixth Form in order to find out more about how we work and the education that we offer. If you would like to visit and discuss entry please telephone our Sixth Form Co-ordinator on 01483 484993.

The school has an agreed capacity of **175 students** in Year 12. The Published Admissions Number (PAN) for external applicants is **25**.

Internal applicants will automatically progress onto Sixth Form as long as they meet the minimum grade entry requirements.

If there are more than **25** external applications received who all meet the minimum entry requirements, those external places will be allocated according to the following categories, proportions and priorities in line with the Diocesan and Catholic Education Service policy, statutory regulation and guidance:

1. **Baptised Catholic looked after or previously looked after children**
2. **Baptised Catholic children who have exceptional medical, social, compassionate or family needs**
3. **Other baptised Catholic children**
4. **Other looked after or previously looked after children**
5. **Children of other faiths**
6. **Any other children**

## **YEAR 12 ENTRY REQUIREMENTS**

**For an Academic, Combined Academic and Vocational or Vocational Pathway at Level 3 consisting of 4/5 AS subjects or a combination of BTEC & AS, or BTEC only**

Five individual GCSE grades A\* – C in any subject, including English and Maths. Students must additionally meet the individual subject specific criteria as published in the Sixth Form prospectus, which includes GCSE grade B for Maths, Sciences and MFL or an A for Further Mathematics. Essay based subjects will require a grade C in English Literature and scientific subjects will require a grade C in Science.

## **YEAR 13 ENTRY REQUIREMENTS**

The entry requirements for Progression from Year 12 into Year 13 are a minimum of four D grades or equivalent in AS Levels or BTEC. A grade D or above is required in each subject to progress from AS to A2 Level. The requirement for students to be following a full time course is three A2 levels/BTEC equivalents.

## **PROCEDURES FOR ADMISSION**

External students are required to complete a formal application and this must be submitted before the published closing date. A meeting will be conducted in the spring term with all applicants to discuss options and courses but that this meeting does not form part of the decision making process with regards to admissions.

Governors will assess all external applicants in order of priority for admission under the Sixth Form Admissions Policy. The Governors are the admissions authority for the school and are responsible for deciding the order of priority for admissions to the school.

Once the criteria have been applied, a maximum of **25** external students will be made a provisional offer, subject to meeting the entry requirements for their programme of study by 1<sup>st</sup> September on Year on Entry. A waiting list will be formed if the number of applications exceeds **25**. Students will enrol on their courses in September once they have met the terms of their provisional offer.

## **DEFINITIONS**

### **Looked After Children**

*'Looked after children' are children who are registered as being in the care of the LA or provided with accommodation by a LA in accordance with Section 22 of the Children Act 1989(a) e.g. fostered or living in a children's home, at the time an application for a school is made. 'Previously looked after children' means such children who have previously been in the care of a LA or provided with accommodation by a LA in accordance with Section 22 of the Children Act 1989(a) and who have left that care through adoption, a 'child arrangement order' (in accordance with Section 8 of the Children Act 1989 as amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the Children Act 1989).*

### **Baptised Catholic**

*'Baptised Catholic' describes a member whose Church of Baptism is 'in communion with the See of Rome'. The Catholic Church comprises within it the Latin Rite (Roman Catholics) and Catholics from the Eastern or Oriental Rite. This will be evidenced by a certificate of Baptism in a Catholic Church or a certificate of reception into full communion with the Catholic Church. Children applying as members of other Christian denominations or faith traditions will require the signature of their minister of religion.*